



**HOUSING REGISTER, IMPORTANT
INFORMATION – PLEASE READ**

name»

Address1

Address2

Address3

5th September 2023

Ref: Housing Register application

Please ask for: SK Home Choice

Tel: 01476 406437

Email:

skhomechoice@southkesteven.gov.uk

Dear

Further to our correspondence dated 7th August 2023, our new Choice Based Lettings system, SK Home Choice, is now ready for existing applicants on our housing register to re-register an application. As previously advised, unfortunately not all existing applicants will qualify for social housing under our new allocations policy, therefore you will be required to complete a pre assessment form which will determine whether you meet the main criteria for social housing. If you are successful, you will then be required to complete a full housing register application which will be assessed by members of the SK Home Choice team.

Please follow the steps below to re-register:

1. Visit the new SK Home Choice website at www.skhomechoice.org.uk
2. Create a new customer account.
3. Create your profile.
4. Complete the pre assessment questionnaire.
5. Continue to complete your family and address details.
6. Complete and submit a full housing register application.

Once your new application has been submitted, you will be required to upload supporting evidence. If you have previously submitted evidence which you no longer have access to, please let us know using the contact details on this form or by messaging us directly on our new website as we may be able to transfer it over from your previous application. **The deadline for re registration is 3rd October 2023.** After this date we are unable to honour any existing band effective dates (if applicable) and you would need to start the process again. If you require any help or assistance with the completion of the form or would like to speak with someone regarding these changes then please contact us at skhomechoice@southkesteven.gov.uk.

Yours Sincerely

SK Home Choice